

# Arnolds Park Library Behavior Policy

## **Purpose:**

It is the policy of the Arnolds Park Library to provide a safe, comfortable environment that is conducive to the use of library facilities, resources, and equipment either by individuals or groups. The library is designed for the use of all members of the public. Patrons are expected to respect the rights of other patrons and staff members and to use the library for its intended purposes.

## **Library Behavior:**

- There will be no deliberate disruption of library procedures (including the work of the staff)
- Conversation should be quiet enough not to disturb other library users or to disrupt library activities.
- Belligerent, abusive, threatening, profane, or language of a sexual nature will not be tolerated.
- Loitering in the building or on the grounds is not permitted.
- Appropriate dress is required. (shirts and shoes must be worn at all times)
- Running is not permitted in the library.
- Food is allowed at study tables only (no exceptions)
- No behavior that endangers the safety or health of others will be tolerated.
- Removing library materials from the building without checking them out is prohibited.
- Vandalism or deliberate destruction of library properties will result in immediate removal from the library. Persons responsible will be held liable for all damage or theft of library property.
- Iowa Code???

## **Consequences:**

Enforcement of these guidelines may result in any of the following actions, depending upon the severity of the misconduct, which will be determined by the staff on duty at the time.

In most cases, patrons who are behaving inappropriately in the library will be given one warning by the library staff. Patrons who refuse to behave more appropriately after one warning will be asked to leave the library for the rest of the day.

Serious violations, which include behaviors or actions that are unacceptable, do not require a warning. Patrons will lose their library privileges for as long as the director/staff deems necessary.

Cases where a patron poses a clear danger to themselves or others, violates the law, or refuses to leave the library will be handled by the police department.

In extreme cases, the Library Director can bar a patron from using the library facilities. The matter will be brought to the attention of the Library Board. The Library Board will then decide on further action needed.

When library privileges are lost for any length of time, the patron may appeal to the Library Board for reinstatement.

The decision of the Library Board is final. Incidents may be revisited at the Library's digression.

Adapted 10/18